



Part-time Assistant Youth Worker

To apply, please send your CV and a covering letter addressing essential criteria identified as assessed (A) by application along with any other key information pertaining to the role.

Closing date: **18th September 2024**

Date of interviews: **2nd October 6pm onwards.**

Section A: Specific Role Profile	
Role Details	
Job Title:	Part-Time Assistant Youth Worker
Salary:	£13.05 per hour
Team:	The Kenilworth Centre Youth Provision Team
Primary Location:	The Kenilworth Centre
Core working hours:	Friday evening – 17.45hrs – 21.15hrs (3.5hrs) Term time only. Additional hours by arrangement
Responsible to:	Youth Worker in Charge
Responsible for:	Delivery of Youth Club Activities
Role Purpose	
<ul style="list-style-type: none">○ The Kenilworth Centre's youth club situated in Kenilworth and runs a variety of youth projects in the daytime and evening. Our aims are to support young people and provide a wide range of activities that both educate and stimulate.○ The job role will assist in the development and delivery of youth work with young people predominantly in the age group 11 – 18 following the tKC mission and aims relating to community youth engagement.	

Role Responsibilities

- ✓ Promote and deliver programmes to promote positive outcomes for children and young people in Kenilworth.
- ✓ To encourage young people's participation and empowerment and develop ownership of the centre.
- ✓ Following good Equal Opportunities Practice by promoting positive images of disadvantaged groups and challenging stereotypical roles and prejudices.
Development of strategies for equality of access to youth work provision.
- ✓ To work with other youth workers as part of a team to establish and maintain the youth work programme at the Centre.
- ✓ To support the Worker in Charge youth worker in the delivery of issue-based work. ✓
Lead elements of the curriculum as directed by the Worker in Charge youth worker. ✓
- Participate in meetings and complete paperwork to monitor and evaluate the impact of youth provision at tKC.
- ✓ To follow safeguarding policy and procedures.

Section B: Person Specification

The person specification provides a list of essential and desirable criteria (skills and competencies) that a candidate should have in order to perform the job. Previous applicants need not apply. Provide minimum of 2 references (1 professional)

Each of the criteria listed below will be measured through the application form (A), a test / exercise (T), an interview (I), a presentation (P) or documentation (D).

Essential Criteria	Assessed By:
The ability to develop positive and challenging working relationships with young people, including those identified as vulnerable and have a good understanding of safeguarding responsibility and duty of care.	I/A
The ability to work within policy and practice guidance, using professional discretion over a broad area of activity.	I
The ability to work under pressure and meet expectations of young people	I
Demonstrate ongoing learning and personal development in work with young people and related practice	I/A

Experience of developing and delivering a variety of different youth work approaches in different settings	I/A
Ability to work well with colleagues, including managers, as a member of a team	I/A
Ability to work unsocial hours including evenings	I
Attend and contribute to key events and meetings as required	I
Desirable Criteria	Assessed By:
Experience of working with young people in a youth work setting	D
Professional qualification in youth work or currently undertaking professional youth work qualification	D

Section C: Working Conditions

The working conditions relate to those non-contractual elements of the job that may impact on the holder of the position, as well as those workplace-based responsibilities that are part of this job. These are not contractual but provide a guide to the working conditions and the potential hazards and risks that may be faced.

Health & Safety at Work

To take responsibility for your own health, safety and wellbeing, and undertake health and safety duties and responsibilities for your role as specified within tKC's Health and Safety Policy, and all other relevant health and safety policies, arrangements, procedures, systems of work as specified for the post/ role.

Potential Hazards & Risks

The potential significant hazard(s) and risk(s) for this job are identified below. The purpose of recording this information on the job description is so that the health status of the potential and actual post-holders can be assessed with regard to the significant hazards and risks. These hazards and risks should be based on the appropriate activity, process and/or operation risk assessment whereby all of the significant risks are identified, recorded and appropriately controlled. The risk assessment details all significant risks that could arise out of or in connection with the work activity.

Work with vulnerable children or vulnerable adults

Working with challenging behaviours

Face-to-face contact with members of the public